

Dates for your diary:

8th Dec

Christmas card Letter Box.

9th and 10th Dec

KS1 performances

10th & 11th Dec

KS2 Carol Service

12th Dec

Christmas Jumper Day in aid of Save the Children.

16th December

Christmas Lunch

19th December

Term ends (at 1:30pm)

2015

5th January 2015

Non pupil day

6th January

Start of Spring Term.

POPPLEFORD POST

DECEMBER 2014

2014 / 12

5TH DEC 2014

Mr Vaughan's Update: New School Building

As many of you will be aware, back in 2011 the government announced the PSBP (Priority Schools Building Programme) to rebuild 256 primary schools nationally. This included the rebuilding of our school. The process for this has now started, so we have had surveyors on site, drawing up plans of the site and visits from representatives of the EFA (Education Funding Agency). The EFA will be the client in this process and will soon be going out to tender to find a contractor to build the school. It is envisaged that the planning stage for the school will take place in the new year and we would encourage all of you to be involved in this exciting prospect of having a new school for our children. As soon as we have more details on timescales we will let you know.

School Day Procedures

For the benefit of everyone within the school, it is important that I remind parents about procedures for the start of the day.

- ◇ **Our teaching staff are working hard:** Please do not interrupt class rooms after 9am. Any messages for teaching staff can be left with the office staff - confidential messages can be left in the locked red box by the hatch. Parents are also welcome to send messages via the home school book. Any urgent issues can be addressed by any member of the Senior Leadership Team who are on the playground.
- ◇ **Settling your child into school:** The school gates open at 8:40am. Between 8:40am and 9am please feel free to drop your child at school, take them to their cloakrooms and get organised. The children can play on the playground until the bell goes at 9am. We **must** request that teachers are not disturbed during this time as they are busy preparing for the day ahead.

Cont. PTO



School Day Procedures Cont.

- ◇ **Prompt Start:** The teaching day starts at 9am sharp. It is imperative that the children are in their class rooms for 9am so that they can get on with their school day. Please can all parents allow the necessary travel time to get to school for 9am. Any children arriving after 9am **must** report to the school office.
- ◇ **Messages: Upset Tummy's:** If your child is off poorly with an upset tummy or any other illness please let the school office know by calling 01395 568300. It will be 48 hours for a tummy upset before they will be able to come back into school. This is following the NHS guidelines and to stop the bugs sweeping through our classes.
- ◇ **Parking:** Could I please remind parents to park responsibly, avoiding parking on double yellow lines, as this allows children to cross roads safely and walk to school safely. We have been advised that the local parking enforcement officer will be in the area periodically.
- ◇ **Security:** Please can you remember to close the latch on the main school gates as you are coming into/leaving the school site.

House Keeping

- * **Christmas Dinner:** A note was sent home with children on Tues 2 December. Form to be completed and handed in on or before the 12th December. Payment the following Monday.
- * **Dinner Money and Twilight/Breakfast Club:** Please make sure that all monies owed for Dinner and or Twilight/Breakfast Club are paid up to date before the end of term.
- * **No Twilight:** Friday 19th December as the school is closing at 1.30pm.
- * **Lost Property:** Our lost property is over flowing! Please check the box to see if you have lost anything.
- * **Keep us up-to-date:** Please let us know if your contact details have changed. This includes changes to address, telephone no's, e-mails and your emergency contacts' information.

Hope you have a lovely Christmas and New Year. Our new term starts on Tuesday 6th January and we look forward to seeing you then.