MINUTES

Newton Poppleford Primary School PTFA

Date | time Thursday 12th November 7:30pm | *Meeting called to order by* Bob Tubbs

In Attendance

Bob Tubbs, Kim Davey, Jacquie Critcher, Janet Stanley, Mary Raffell, Sarah Woodhams, Penny Keys, Tilli Beglin, Becky Smith

Summary of bonfire night event

- Bonfire night was a great success. Thank you to Jan for organizing the food stall and everyone else that helped on the night. There is a lot of unsold stock which can be carried forward to the Christmas fair e.g. drinks, sweets, sausages (to be made into sausage rolls).
- Both the PTFA and the Council were pleased with the success of the event.

Fundraising activities

- Possible stalls for the Christmas fair:
    - Karen to make biscuits and cakes
    - Card selling (50p each or 3 for £1)
    - Craft table for children 50p a go (gingerbread men, hanging decoration, lollystick/wool craft).
    Penny Keys and others to help. Tilly Beglin to look for lollysticks and it was agreed that up to £20 could be spent on craft materials.
    - Grotto: donation of things to use to make the grotto from Bicton (Ian Critcher to collect, Jacquie Critcher and Kim Davey to build and decorate).
    - Cake stall
    - Tea/coffee/hot chocolate
    - Reindeer food/santa keys/mulled wine spices/decorated mugs
    - Father Chirstmas (Tony Coombes) possibility of sourcing presents from The Works
    - Stuffed toys
    - Hamper raffle
    - Guess the reindeer (Mary Raffell to supply).
    - Elf hunt
    - Double decker
    - Guess the cake (Mary Raffell to ask Rosemary Zirker)
    - Lolly game (Becky Smith to supply)
    - Reindeer hot chocolate
    - Mince pies/sausage rolls
    - Lucky dip to be transported to the pavilion by a van (possibly Mat's or Rich's)
    - Teddy tombola
    - Second hand book sale

Bob to find out when the Pavilion is available on Friday the 11th for setting up the fair. Bob to advertise the fair in the parish magazine

One suggestion was to have children printing T-towels at the fair with the equipment rented for a week and used in school beforehand. This would only be cost-effective if the equipment was used in school as well as at the fair, and it was not clear that teachers would want to do this (it might not fit in with the curriculum, and even if classes did do T-towel printing, it is not clear that all parents would want to buy them leaving the school with T-towels and some children feeling left out). Mary Raffell said she would mention this to staff in case there were ideas as to how this could be done, but if there isn't support from the teaching staff this cannot go ahead.

We should request craft items from parents and the wider community.

Hamper wrapping session from 7pm on Monday 7th and Tuesday 8th December in the school library. Jan to ask if hampers could be stored in Sidmouth.

Mary Raffell to ask if there can be a non-uniform day on Friday 27th November in return for donations to the fair.

The school has allowed a PTFA board to advertise the donations needed to be placed in the playground. Items donated can then be stored in the hall.

Mary Raffell to organize a poster competition in school. Vicky Selby will design the poster and the children will decorate it.

Becky Smith offered to go around the local shops asking for donations to the PTFA to be used at the fair. Bob Tubbs to produce a letter for the shops.

Bob has booked the pavilion for Friday 12th February for the quiz night with Rob Derbyshire. There will probably be a Valentine's Day theme.

Funding requests

- Mary Raffell requested money from the PTFA for Out of the Art music books. The request was voted upon and agreed unanimously that up to £180 could be spent.

- Squashbox theatre could be booked for the whole school and linked to the STEM week in June 2016. It would be a production suitable for the whole school. Bob Tubbs to request prices from Squashbox Theatre before the next meeting, and to keep Mary up-to-date.

Next Meeting

Thursday 26th November in The Cannon. Motion to adjourn was made at 9:30p.m. and was passed unanimously.