

# DRAFT MINUTES

## Newton Poppleford Primary School PTFA

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*Date | time* Monday 16<sup>th</sup> January 7:45pm | *Meeting called to order by* Tilli Beglin

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### In Attendance

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Bob Tubbs, Tilli Beglin, Lisa Kavanagh, Emma Finch, Jan Stanley, Clare Saunders, Sarah Woodhams, Mary Raffell

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### Previous Minutes

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The minutes of the Meeting on 14<sup>th</sup> November 2016 were agreed unanimously and signed.

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### Class trips

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There was unanimous agreement to pay £100 to Year 4 for their trip to Bath (in addition to their cake sale money).  
Action: Bob was asked to email all teachers and inform them of recent payments we have made for class visits and state that the PTFA would like all classes to have the same opportunity to claim travel funding from the PTFA.

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### Fundraising events summary - Autumn 2016

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Accounts summary:

Category	Bonfire night	Xmas Fayre
Takings	1045	1251
Costs	562	448
Net profit	483	812

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### Fundraising for this term

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Puddings / quiz night

There will be up to 6 people per quiz team. We will also have raffle. Vicki will be requested to help with poster (Emma to provide wording).

Option of having free alcohol but asking for donations. Action: Lisa to get discounted wine from Waitrose - 6 red, 6 white 6 prosecco, 8 beer and 12 lager. Tea towels to be sold at quiz night (plus one in raffle). Tilli to send out ParentMail - ticket sales from 30th Jan. Clare to keep list of puddings. 7:30 for 8pm quiz start.

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### Sign-off of minutes (including any corrections)

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Signed by:

Date:

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Date of next meeting: 7:45 Tuesday 7th Feb in the Cannon Inn

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