

PTA AGM MINUTES

Newton Poppleford School

Date | time 23 September 2015 at 8pm | *Meeting called to order by* Bob Tubbs

In Attendance

Bob Tubbs, Kim Davey, Jacquie Critcher, Janet Stanley, Rachel Taylor, Mary Raffell, Jon Leeson-Kings, Clare Saunders, Becky Smith, Esther Craddock

Apologies Received

Stuart Vaughan, Lucy Cuffley, Tilli Beglin, Penny Keys, Michelle Dilling, Bev Norman, Jo Cox, Becky Nelson, Sarah Woodhams, Vicky Selby

Approval of Minutes

The minutes were read from the last AGM and approved.

Board

The new board is as follows: Bob Tubbs (Chair); Tilli Beglin (Vice chair); Jon Leeson – Kings (Treasurer); Jacquie Critcher (Secretary). All were elected unanimously (Tilli in her absence).

Reception reps Becky Smith & Rachel Taylor; Yr1 reps Esther Craddock & Becky Smith; Yr2 Janet Stanley; Yr3 TBC; Yr4 Claire Saunders; Yr5 Becky Smith; and Yr6 Vicky Selby and Kelly Ashford.

Thank You

See Chair's report, including thank yous for Clare Saunders, Joan Smith, Lisa Williamson, Becky Smith, Bev Norman, Mary Raffell, Nadine Howe, Hannah Beavis, Elina Scorey and Vicky Selby, class reps in all year groups, school staff. Unanimously agreed that a gift of flowers would be given to Joan Smith.

Treasurer's Report and Chair's Report

Please see attached reports

Requests for funds

Water bottles for reception £52.80 – this was approved unanimously.

PA system for the school. Janet is going to get advice from Ben McGowan and investigate costs for this.

Announcements

Cake stalls this year:

Reception – 22nd / 23rd March

Year 1 – 25th / 26th May

Year 2 – 27th / 28th April

Year 3 – 10th / 11th February

Year 4 – 21st / 22nd October

Year 5 – 25th / 26th November

Year 6 – 22nd / 23rd June

Fundraising events

Christmas Fayre at the Pavillion 5th December (12th as reserve)

Christmas disco / Quiz night awaiting dates - Clare Saunders will ask Rob Derbyshire.

Possible music event with Michelle Dilling at the Pavillion

Any Other Business

Bob to request as many parents as possible to help with stickering and scanning library books into new electronic system on 16 October (once confirmed by Stuart Vaughan), and to advertise the Yr 4 cake sale.

Next Meeting

8 October 2015, 8pm at the Cannon Inn

Motion to adjourn was made at 9:20pm and passed unanimously.

Newton Poppleford School Association: End of Year Financial Report

Treasurer's Report to the AGM

The summary of the Newton Poppleford School Association accounts for the year ending 31st August 2015 are attached. These have been independently audited by Joan Smith on behalf of the PTFA, I would like to extend my thanks to Joan for giving up the time to audit the accounts.

The PTFA raised a total of £5,339.58 in the last school year, which is a fantastic result and an increase of 83% on last years' fundraising. In addition to this funds from Rainbow Pre-School and Toddler Group will be transferred, which amounts to £8,574.68, this will be held in the PTFA deposit account until the new build is completed rather than being dispersed to other unrelated charities or schools and will be reflected in the 2015/2016 accounts.

The most successful events were:

- A. Summer Fête raising £1,604.06 (£2,057.74 before expenses)
- B. Xmas Fayre raising £729.87 (£1,002.11 before expenses)
- C. Cake Sales raised an amazing £928.90 (£935.55 before expenses)

We would like to thank everyone involved for their time and support in raising this amount – without your efforts, we could not hope to raise so much for the school.

We also received a number of donations though-out the year which amounted to £354.00 and we extend a big thank you to all those who have donated so generously.

The introduction of TheGivingMachine, which provides fundraising through On-Line shopping has resulted in an additional income of £34.47 which we hope will increase next year through further awareness of the scheme.

Through this fundraising, the PTFA have donated a total of £4,062.42 to the school which has been used to support the purchase of books, sports equipment and various workshops.

These donations include:

- A. Library books and books to support the curriculum (£1,995.32)
(£1,004.81 was carried over from 2013/14 as it was not spent before the end of the financial year)
- B. A Sports Kit to be used for all our sporting events to help everyone feel part of a team (£295.03)
- C. Events such as The Jacolly Puppet Theatre, Kev the Comic and Maths Workshop (£1006.14)

The current account now holds £4,669.40 with £28.53 in the deposit account.

CHAIR'S REPORT 2014-15

Newton Poppleford Primary School PTFA

23 September 2015

The academic year 2014-2015 was a very successful one for Newton Poppleford Primary School PTFA. The new committee were elected at an Extraordinary General Meeting on 2 October 2015.

Chair: Bob Tubbs

Deputy Chair: Tilli Beglin

Treasurer: Jon Leeson-Kings

Secretary: Jo Cox

The committee was supported by a dedicated group of parents and staff whom we would like to thank, including of particular note:

Clare Saunders (organised Christmas Fayre, Summer Fete and several cake stalls)

Joan Smith (independently audited the accounts)

Lisa Williamson (letter writing campaigns for prizes/fundraising)

Becky Smith (obtained abundant support from shops and businesses in Sidmouth)

Bev Norman (wrote minutes of many meetings)

Mary Raffell (primary point of contact with school staff)

Nadine Howe (organised the design and sale of PTFA tea towels)

Hannah Beavis (ran the disco event)

Elina Scorey and Vicky Selby (design work for posters and tickets)

Support from school staff both during and out of working hours – including office staff and Adrian Ableson (school caretaker provided logistical help with PTFA events)

Class reps in all years (including running cake sales, drumming up support from other parents, and lots of useful advice and experience from previous years e.g. Lucy Cuffley, Janet Stanley, Becky Nelson and Sarah Woodhams)

The PTFA supported a wide range of school activities from a workshop by Kev the comic strip artist to music workshops and maths events – see examples on the right. In total over £4000 was donated to the school.

Over £4300 of funds were raised in the 2014-15 academic year – £990 was also donated by Little Popples Pre-School fundraising committee for books. Fundraising highlights included:

Christmas Fayre profit: £730

Cake sales profit: £929

Summer Fete profit: £1604

We received financial donations of £250 over the course of the year from two local businesses (Exeter Window Store and AlFindlay.com), for which we are very grateful. We greatly appreciate the wonderful raffle prizes donated by local businesses and attractions throughout the South West.

