

NEWTON POPPLEFORD PRIMARY SCHOOL GOVERNING BOARD

TEACHING AND LEARNING COMMITTEE MEETING

held at Newton Poppleford Primary School Tuesday 18th January 2022 at 5.30pm at school

Present: Chris Trengove (CT) Mary Raffell (MR) Rebecca Layman (RL)
 Nicola Dowsing (ND) Stuart Vaughan (SV) Jody Hall (JH)
 Megan Gaston (MG)

In attendance: Natalie Mann (NLM - Clerk)

Quorum: *Quorate*

Ref	Agenda Item	Action to be taken
1	<p>Subject lead feedback music and DT –</p> <p>JH reported to committee on Design Technology (DT) as subject lead. DT subject week took place in first half term. JH has reviewed Plan B resources with staff to identify how they feel this resource is working. Some negative and positive reports. Alternative resource is being considered. JH will be completing audit of DT resources and identifying what we have and what we require. JH has completed budget with Plan B resources and how much this would cost for the year, including one off resources costs. This can be shared with governors. Opportunities for external visits is being looked into, however is more complicated at this present time. <i>CT asked does this package work towards skills being developed year on year?</i> Yes, most units do and JH shared examples with governors. <i>ND asked when you are looking for alternative what are the priorities?</i> We are looking for something that integrates with other areas of the curriculum to create more links with DT and other subjects. ND reflected on the wow week and how children tend to produce similar products, <i>is there a way in which this can directed to offer all the children the opportunity to be creative?</i> JH explained examples of this and where this can be difficult to incorporate.</p> <p>MG reported to committee on music as subject lead. It has been interesting year for teaching music and what we have been able to deliver with regards to music, singing and instrument playing due to COVID restrictions. This has an impact on the progress within the subject. The purchase of glockenspiels last year has supported to continue teaching music during this period. MG has completed an audit of the music instruments. MG is using a mixture of resources for planning. Each class has a music learning folder that travels with them throughout the school. We have received £400 from the music education fund and will be focusing this on external visitors coming in to visit. Education trips have been cancelled at present and choir has been postponed to the summer. <i>RL asked for an example of what you can do as an alternative to singing?</i> We have used stomp and clapping. <i>CT asked do you loan any instruments from Devon?</i> We are allocated one set per term. <i>ND asked have you received any Continuing Professional Development(CPD)?</i> JM have completed training in past year and would like to complete more training if there is any available. Music mark accreditation has been awarded today.</p> <p>Governors thanked JH and MG for attending the meeting and reporting back on Music and DT.</p> <p>JH and MG left the meeting at 5:55pm.</p> <p><i>ND asked will JH have time to complete an audit?</i> SV will be ensuring she has allocated time for this and will have other members of staff to support where possible. <i>CT asked are the resource packages we buy into a huge cost to our budget?</i> Some of them are and it depends on the size of the package and what you choose to purchase. We are still reviewing our packages and costs are reviewed at the same time. <i>RL asked can you complete your own planning?</i> Yes we can, however time constraints need to be considered. DfE have validated some schemes which are costly, and we consider if our results are being met before considering changing packages. SV advised we have previously accessed some music equipment through the learning community and SV will follow up. <i>ND asked</i></p>	SV

	does MG have enough time to be able to teach all the classes for music? Yes, they are set times across all the 5 year groups. Music CPD from Chris Holland to be suggested to MG.	SV
2	Apologies for absence – Apologies received from NM and sanctioned by governors.	
3	Notice – Received	
4	Declaration of business interests relating to the agenda – None	
5	Minutes of last meeting on 16th November 2021 – The minutes were agreed to be a true and accurate record of the previous meeting and signed by chair; CT.	
6	Matters arising from the meeting on 16th November 2021 – Nicola Dowsing, Beverly Bradley and SV have met with Martyn Smith from South West Institute For Teacher (SWIFT) and documents have been sent following this for completion. Our first session will be in the summer term as a lead school for outdoor education. ND and BB will be leading this. Teachers are now allocated 30minutes to visit another classroom, <i>RL asked what is the feedback from this?</i> This only began last week and will review over this term, however initial feedback has been positive. <i>MR asked is there a focus for these sessions?</i> Not at present but it may be something we consider in the summer term ready for transition. SV to chase climbing wall for wow week Safeguarding audit has taken place. MG was not present due to resignation as governor. RL has taken on this lead role and SV to confirm a meeting to discuss safeguarding with RL.	SV/RL
7	Analysis Pupil performance data – Exclusions: 9 exclusions, totalling 9 days, involving 3 children Part-time time tables: Currently 1 child on a part-time timetable – they have been since the start of the Autumn term, meetings are ongoing about changes to this, but it is likely the child will remain on a part-time timetable for the majority of the year. Flexi schooling: Currently 3 children are educated under flexi schooling <i>RL asked do these parents have educational background and are we happy their education can be met at home?</i> Parents are not necessarily from education, Flexi schooling arrangement is reviewed regularly and progress can be seen in school. <i>CT asked have we had any children that have transitioned from school to home schooling?</i> 3 families have taken their children out for home schooling during the period SV has been headteacher. Attendance is positive at present considering current circumstances. <i>CT asked is there many children refusing to attend school?</i> A small number of families due to anxiety and these anxieties vary depending on individual circumstances. Most children settle shortly once they are in class. For 2 children there are some absences from school, and we use internal and external support to help these families with attendance. <i>RL asked how do we compare with other schools?</i> We are in line with other schools nationally.	
8	Report on Pupil Premium and impact of interventions – SV shared documents prior to meeting. <i>ND asked do pupil premium (PP) children have priority booking for clubs?</i> Clubs are on first refusal basis, however some children may benefit from certain clubs and this is built into the booking process. We also support the families when it comes to residential and school trips. <i>ND asked how are visits considered for each class?</i> It is considered that each class does at least one visit a year. We do review this regularly and include visitors coming into school on the timetable. <i>ND asked what Continued Professional Development (CPD) do staff access to support PP?</i> any teacher training should always be inclusive of PP and this is a good teaching ethos. Our target from the government is that our pupil premium children achieve equally what our non pupil premium children would and this year our PP are inline and achieving more in some areas. Language link has been purchased to support individual children with their language and conversation.	

