

	from half term. <i>SF asked is the budget final on the census budget date?</i> Yes it will be. Budget that has been set is set on a lower number than our current pupil number on census day.	
9	Review current status of Travel Plan and plan forward – JS and MB to report back at next committee. SV has observed that there has been a slight improvement following the change to the site entrance. Parents are now parking further up the road away from the entrance. SF advised that Y6 parents are trying to encourage their children to walk from The Canon to help encourage independence in the lead up to transitioning to secondary school. Due to the staggered start and end to the day and introducing the drive and drop has helped to improve the flow of traffic and parking issues slightly. Barrier for the pavement by the front entrance has been discussed, this will help to ensure safety of the children when entering and leaving the school, no permanent pavement barrier can be put in place but there are discussions around a temporary barrier being added. SV is still waiting further information regarding this. SV would like to see something more permanent once the school build has concluded, and will approach this nearer the time with Elliots.	
10	Health and Safety Audit – Governors received results of recent health and safety audit prior to meeting. Results of this audit show that the school have 95%. SV has located the Asbestos Management Plan following recent review and has checked it is up to date. The water hygiene is tested weekly in house and Interserve visit monthly to complete a full check. The new document that Devon have advised us to use is now being used.	
11	Link Governor and training update – SF has attended recent safeguarding and completed a report to governors.	
12	Policies for Review: Charging and Remissions – MP has reviewed both documents and recommended DCC model with slight amendments, this policy will be reviewed at Full Governing Board meeting on 7 th December 2017 Grievance (model) – SF has reviewed current policy against new version from DCC, Recommended new version for review and ratification at FGB on 7 th December 2017. Pay (model) – MB reviewing this policy and will report back at next committee meeting on 16 th November 2017 Procurement (model) – SV explained the background to the procurement policy, following recommendation from finance audit this policy has been adopted. The relevant staff are aware of the processes within this policy and new staff are made aware when they start. Some staff do hold a budget under some curriculum areas, however they are still required to raise an order, to be agreed by SV and for Vicki Slattery to process. Due to the financial delegation, SV has authorised limit of £2000 and Resources have authorised limit of £5000. All purchases of equipment and high value goods over £250 are quoted a minimum of 2 times to ensure the value for money and that they are fit for purpose. SF recommended policy to be ratified at resources committee Teachers Appraisal (model) – JS reviewed and recommended to be ratified at resources committee. NM to enter appraisal dates of September to August to the policy. AGREED: SF proposed, SI seconded and all governors in agreement to ratify Teachers Appraisal Policy and Procurement Policy.	FGB FGB MB NM
13	Policies due for review at next meeting: Acceptable Behaviour (model) Accessibility First Aid	SF MP SI

Resources committee meeting 12.10.17

Signed

Dated

	Freedom of information – postponed till GDPR is in place in 2018 Maternity and Adoption (model)	CH
	SV advised committee members there will be a safeguarding audit at beginning of December and SF invited governors to ask questions from training at the safeguarding audit.	

The meeting closed at 6:20pm