

Newton Poppleford School Association (PTFA)

Committee Meeting Minutes – Virtual meeting via WhatsApp

Autumn 2021 – first half term

Attendees: Teri Murphy (Chair), Henry Odbert (Deputy Chair), Kate Clemens (Secretary), Jon Leeson-Kings (Treasurer), Tilli Beglin, Katie Evans.

AGM

Arranged for Wednesday 13th October 19:30. Chair report and Treasurer report to be completed by Friday 8th October and added to the website so people get a chance to read prior to the meeting.

Outdoor Project

Carpenter invoice more expensive than originally agreed due to extra groundworks needed and the hire of a digger for excavation. Invoice now £1415.

Bench and pergola order – the company ordered from has gone into liquidation. Kate has sent a letter to request we are added as unsecured creditors in the hope we might get our money back.

New benches have now been bought and delivered. Wood prices and haulage prices are now affecting retail prices and we will be spending considerably more than originally planned. Therefore 12 of the original 16 benches have been ordered with a plan to buy the remainder later.

The replacement pergola is still being priced and sourced.

Rubber mats have been ordered at a cost of £1,618.38 and have now arrived.

Banking

Teri banked £1819.16 from pennies to pounds collection, Porridge performance refreshments, Bake off, plant sale and raffle.

Funding requested from the PTFA

Year 1- classroom rug. Rubber mats have been used which have caused the carpet to become mouldy. As this is the most used classroom area the PTFA have granted this request using yr1 cake sale funds topped up with PTFA funds.

Year 2-Year 6 - £131.88 to fund the author session with Dara McNulty. Approved

Year 1-Year 6 - £300 to fund a half day workshop with Aardman Animation during DT wow week. Approved.

Christmas crafting supplies – £210 – approved.

Replacement gazebo.

The gazebo broke at the summer fete. It was agreed a new one would be sourced but needs to be stronger and of much better quality.

Summer Fete

Raised £900. This will be included in 2021/2022 financial reports.

Localgiving

Teri has registered the ptfa with them.

Credit card Machine

One machine was ordered to trial. The committee feels offering a cashless payment option will give people more flexibility at events. It will be trialled at Bonfire Night Event.

The cost was £29+vat with a 1.69% fee.

Bonfire Night.

The PC asked whether the ptfa now also want the tuck stall for a £25 fee after the original concession fell through. It was felt that this would be worthwhile.