

NEWTON POPPLEFORD PRIMARY SCHOOL GOVERNING BOARD
TEACHING AND LEARNING COMMITTEE MEETING
held at Newton Poppleford Primary School Tuesday 1st March 2022 at 5.30pm at school

Present: Chris Trengove (CT) Rebecca Layman (RL) Nicola Dowsing (ND)
 Stuart Vaughan (SV)

In attendance: Natalie Mann (NLM - Clerk)

Quorum: *Quorate*

Ref	Agenda Item	Action to be taken
1	Subject Lead Feedback – Postponed till the next meeting due to staff absence from COVID.	
2	Apologies for absence – Apologies received from NM and MR and sanctioned by governors.	
3	Notice – Received	
4	Declaration of business interests relating to the agenda – None	
5	Minutes of last meeting on 18th January 2022 – The minutes were agreed to be a true and accurate record of the previous meeting and signed by chair, CT.	
6	Matters arising from the meeting on 18th January 2022 – ND to follow up with Megan Gaston (MG) in relation to MG contact with Chris Holland. SV and RL have met to discuss safeguarding and reviewed safeguarding audit.	ND
7	Update on progress with draft School Development Plan (SDP) 2022-23 – Members of Senior Leadership Team (SLT) has met with subject leads, there are still some outstanding meetings to take place. Coaching section to new SDP following training with South West Institute For Teachers (SWIFT). This coaching training has been continuously applied with the development of the SDP. Coaching is a strategy to support staff development. Main highlights that have been added to date: Design Technology – we are looking at new scheme of work. English - writing moderation training through SWIFT, within phonics we will be concentrating on vocab, new online spelling resources and working towards having adults back in school to hear the children read. Geography - field work is a priority, focusing on these skills and ensuring opportunities are built in with the planning. Maths – focus on journaling and vocab, Teacher Research Group (TRG) training will take place in house. RE – we are communicating with Brad Murray to identify how much we can deviate from Devon's agreed syllabus as it seems very dull to teach. We will also be looking at building in visits externally and internally. Science – Staff CPD built in, working scientifically and the vocab being used will be a focus. Remaining subject leads will be meeting with SLT over the rest of this half term. <i>CT asked is the format for SDP the same as last year?</i> yes, once we have compiled the SDP with information from subject leads, the SLT will look at the priorities for 2022-23. SV explained how the allotment plan is being formed. <i>RL asked what will happen with the produce?</i> Either used in the kitchen or we will sell it. Governors suggested asking local garden centres for possible donations for compost and seeds.	

