

NEWTON POPPLEFORD PRIMARY SCHOOL GOVERNING BOARD **TEACHING AND LEARNING COMMITTEE MEETING**

held at Newton Poppleford Primary School Tuesday 28th September 2021 at 5.30pm at school

Present: Chris Trengove Nicola Dowsing Stuart Vaughan

In attendance: Natalie Mann (Clerk)

Quorum: *Quorate*

Ref	Agenda Item	Action to be taken
1	Apologies for absence – Apologies received from JR and MG and sanctioned by governors.	
2	Notice – Received	
3	Declaration of business interests relating to the agenda – None	
4	Minutes of last meeting on 26th June 2021 – The minutes were agreed to be a true and accurate record of the previous meeting and signed by chair; CT.	CT
5	Matters arising from the meeting on 26th June 2021 – <i>ND asked how will collective worship be delivered this year?</i> This can be delivered through an assembly or in the classroom. 2 whole school assemblies take place per week. Open the book have requested to come back in to school and will be visiting once a month, at present this will just be one member of open the book. In addition, collective worship also takes place in the classroom or in key stage groups. <i>CT asked is the collective worship policy personal to the school or based on a template?</i> A template that has been personalised, however we were unable to follow this policy during the past year due to COVID. CT reflected on the reference to Christianity and <i>asked is this more favoured across the school?</i> Open the Book is the main link with Christianity although we do link with the church closely as a community rather than from a Christianity aspect. SV reflected that new parents have been attracted to the school because it is not a church school.	
6	Agree Terms of Reference for committee – Minor amendments to the policy wording agreed at committee. CT agreed to be lead for school improvement and sit on the Headteachers Appraisal committee. CT suggested the possibility of a governor improvement plan, CT to speak with SI.	CT
7	Review of summer term data – Data shared with governors prior to meeting. DATA has been collected from the following assessments: PIRA, PUMA, GAPS and Teacher Assessment. Tests took place early in the summer term and were nationally benchmarked. <i>ND asked how did the children manage the tests?</i> Feedback was good; however, it has been agreed that next year assessments in reception / Y1 will be carried out in small groups to reduce anxiety for the children and these assessments will only take place in the summer term. <i>CT asked do we have any strong or weak cohorts?</i> Yes, and the assessments have been identified which cohorts these are, progress is being assessed and improvement is being made. <i>CT asked is there difference in the data when analysing genders and pupil premium?</i> SV has not looked at this in depth and will analyse to bring back at next meeting. SV reported consistently we have had summer born children that make progress more than national figures. Governors reflected the data from the assessments are positive. <i>CT asked</i>	SV

	<p><i>do other local primary schools do the same testing?</i> Yes, some are. <i>CT asked does this data get shared within the learning community?</i> Yes, it often is.</p> <p>Governors discussed the balance of a good rounded education and a good balance between exams and learning.</p>	
8	<p>SEND feedback – MG and Debbie Tollerfield to meet on governor awareness day and feedback. SV confirmed DT is a qualified teacher and has completed the required SENCO training. SV confirmed that parents can request appointments to meet with SENCO or class teacher to raise any SEND concerns. Any clarification required around terminology and different plans for SEND children can be requested. Further information to be shared with parents who have a SEND child and uploaded to the SEND section on the website.</p>	<p>MG</p> <p>ACTION</p>
9	<p>Report on pupil data protection – SIMS is currently used for data collection and is backed up with SCOMIS. School Pro supply our DPO to ensure we maintain GDPR regulations.</p>	
10	<p>Governors training update and feedback – NM to ask Babcock about summer term Leadership for Governance course.</p> <p>CT is an SLE for swift who are looking to expand the primary school networks. <i>CT asked would any members of the staff team be interested in becoming a network lead for positive play?</i> Lead networkers are requested to lead an event 3 times during the school year and the organisation of this event is supported by an admin team. SV has been very support of the movement in the school with relation to play, CT would like this focus to continue and maybe offer support to other schools. SV to ask staff and return to Martin Smith.</p>	<p>NM</p> <p>SV</p>
11	<p>Policies for Review: Online Safety Policy RE and Collective worship MG reviewed both the above policies, some links within the online policy no longer work. SV to review and amend.</p> <p>AGREED: Governors approved above policies following MG review and comments.</p>	SV
12	<p>Policies due for review at next meeting: Anti-Bullying Attendance Admissions</p> <p><i>ND asked is there plans for the allotment this year?</i> SV will be searching for a member of staff to lead on a plan for planting, and looking at the best resources so that kitchen can make the most use of the produce we can grow. SV will ask for any parent volunteers to help clear and dig over for the winter. ND suggested all children could take ownership of looking after the whole allotment.</p> <p>ND reported there is a significant hole in the fence in adventure island. Adrian Ableson will repair.</p> <p>SV reported he has spoken with some subject leads and they would be happy to attend committee or FGB meeting to feedback. SV will ask remaining subject leads before developing a rota.</p>	<p>MG CT ND</p> <p>AA</p>

The meeting closed at 6:45pm